

FIREARMS: PERSONNEL CONCEALED CARRY

Pursuant to W.S. § 6-8-105, the Board of Trustees of Park County School District No. 6 (“School District”) adopts these rules for employees and volunteers of the School District who wish to carry firearms on or in property or facilities owned or leased by the School District, subject to the terms, conditions and limitations prescribed by state law and federal law, this rule and such other policies, rules and regulations adopted by the Board of Trustees.

DEFINITIONS

“Board” shall mean the Board of Trustees of the School District.

“Employee” shall include any person employed by the School District, including, but not limited to: the superintendent, assistant superintendents, principals, assistant principals, teachers, guidance counselors, librarians, teacher’s aids (paraprofessionals), coaches, assistant coaches, business managers, secretaries or administrative assistants, janitors, and bus drivers and other individuals hired or compensated by the School District to provide services of any kind to the School District.

“Firearm” shall, for purposes of this policy, mean any weapon which will or is designed to or may readily be converted to expel a projectile by the action of an explosive.

“School District” shall mean Park County School District No. 6.

“School district property” shall mean all real property, buildings, facilities and structures owned or leased by the School District and shall also include vehicles owned or leased by the School District.

“Volunteer” shall mean any person who provides time, support or assistance of any kind to or for the benefit of a student or students of the School District, or to or for the benefit a school or class in the School District, or to or for the benefit of School District staff, while on School District property, or while attending a School District field trip, activity or event of any kind which is promoted, sponsored or affiliated by the School District. “Volunteer” includes a person who assists, supports, supervises or participates on an ongoing basis, or for a single day, class or event, or any part of a day, class or event. Examples of volunteers shall include, but not be limited to, persons who chaperone, supervise, teach or interact with students in class, on field trips, or during activities or events; persons who are on School District property to deliver food, supplies or materials; or persons who provide assistance for, or participate in events on School District property for the purpose of raising funding or providing financial support for students, schools, School District events, or the School District.

REQUIREMENTS

Any School District employee or volunteer who wishes to carry a firearm on school district property shall satisfy the following requirements:

- a. PERMIT: The employee must possess and maintain a valid concealed carry permit issued by the State of Wyoming pursuant to W.S. § 6-8-104(a)(ii);

- b. **TRAINING:** Prior to carrying a concealed firearm on School District property, employees and volunteers shall complete firearms training which includes, at a minimum, the training and curriculum requirements described in this policy:
1. Prior to carrying a firearm on School District property, employees and volunteers shall complete an initial training course comprised of not less than 16 hours of live fire handgun training, and eight (8) hours of scenario-based training using nonlethal training, firearms and ammunition. The training requirements and curriculum for the initial course are set forth in Board regulation CKA-R.
 2. Thereafter, the employee shall complete recurrent training of not less than twelve hours each year with an approved instructor. The training requirements and curriculum for the annual training are set forth in Board regulation CKA-R.
- c. **NOTIFICATION:** Prior to carrying a concealed firearm on School District property, employees and volunteers shall inform their employer that they will be carrying a concealed firearm. The employees and volunteers shall submit form CKA-R-1, and provide a copy of their Wyoming concealed carry permit, valid identification, proof of possession of a lockbox, and proof of completion of the above training set forth above, to their supervisor, Human Resources, and the head of the School Resource Officers. This information shall be kept confidential and is not a public record.
- d. **DISCLAIMER:** The School District does not request or require any employee or volunteer to bring a concealed firearm to School District property or to any School District event or activity. Any employee or volunteer who carries a concealed firearm on School District property does so at their own risk and may not be covered by School District insurance in the event of an accident.
- e. **FIREARMS KEPT ON PERSON:** Each employee and volunteer who carries a concealed weapon on school district property or at a school district event or activity shall keep and maintain the firearm on his or her person at all times, or in a concealed, locked, biometric container or lock box within the direct control of the individual at all times; the concealed firearm kept on one's person or in the lockbox shall not have a bullet in the chamber.
- f. **COST:** The costs of the training requirements, the lockbox, and anything else associated with carrying a concealed firearm shall be borne by the employee or volunteer seeking to bring a concealed firearm to School District property or any School District event or activity.

INSTRUCTOR/TRAINER QUALIFICATIONS

These are set forth in Board regulation CKA-R.

USE OF FIREARMS

Every employee and volunteer who carries a concealed firearm pursuant to this rule shall only fire his or her firearm if he or she reasonably perceives that his or her life, or the life or lives of others, are in imminent risk of death or serious bodily injury.

COMPLIANCE

Any employee who carries a concealed firearm pursuant to these rules who fails to comply with any provision of these rules will be subject to disciplinary action, up to and including termination.

LIMITATIONS OF THIS POLICY

Every employee and volunteer who carries a firearm pursuant to this rule shall be responsible for complying with any and all applicable local, state, and federal law.

Nothing in this policy shall authorize a student to carry a firearm, concealed or otherwise, on School District property. Any student who carries, possesses, transports or uses a firearm on School District property in any manner will be subject to disciplinary action, up to and including expulsion.

No open carry of firearms shall be permitted or allowed on School District property.