

PARK COUNTY SCHOOL DISTRICT #6
BOARD OF EDUCATION POLICY

CODE: JH

STUDENT ATTENDANCE, ABSENCES, AND TRUANCY

Regular attendance is of prime importance at all levels in the educational process. All students are expected to attend school in order to maximize opportunities provided in the school's educational program. Attendance regulations shall be established by the administration and defined in the student handbooks. The school may require attendance for purposes of successfully completing and satisfactorily earning a grade in any class or course. Temporary amendments to attendance regulations may be made by the Superintendent in the event of an emergency, disaster, hazardous weather event, or a biological, viral, communicable or infectious disease outbreak that may threaten the health or safety of students and personnel. All changes affecting attendance requirements will be communicated to students and parents.

It is the parents'/guardians' responsibility to see that their children attend school regularly and to inform the school when their child is absent. Excused absences shall require the parent/guardian to notify the school within 48 hours of the following: a death or serious illness in the student's family; illness; injury; or the health care needs of the student. A request by a parent/guardian, which has been pre-approved by school administration, shall be considered excused. All other absences shall be considered unexcused unless approved by the administration.

Wyoming law defines a habitual truant as any student who accumulates five (5) or more unexcused absences in any school year. In the case of a habitual truant, the administration or the designated attendance officer shall comply with the legal requirements to notify the county attorney of the status of the student as a habitual truant. The principal or their designee shall attempt to meet with the student and his or her parents/guardians to counsel them to improve the student's attendance.*

Adopted: 1/20/98
Revised: 11/15/21

*Wyoming Statute 21-4-1, 2021